

Pandora's Manor Wedding Package: \$8000

We believe your big day should be beautiful, unique, and completely stress-free --- which is why we have created a wedding package to best suit your needs. At a glance, this includes:

- Advice from our wedding specialist
- Your choice of vendors (subject to approval)
- 3-day venue rental
- Full access to Pandora's Manor indoor and outdoor spaces
- Bridal Suite for 1 night, including living space for bride make-up and changing room
- Day-before wedding walkthrough
- Outdoor wedding ceremony and indoor and/or outdoor wedding reception accommodating up to 125
- Photography anywhere on our grounds during rental period
- Chairs and tables (including any other Pandora's Manor furniture and amenities)
- Dinnerware / silverware / glassware
- White napkins and tablecloths. Want a different color? Let us know and we will provide napkins and overlays in your chosen color for a small rental fee:
 - Napkins are \$1.50 each
 - Overlay is \$5.00 each
- ADA-compliant venue access and ADA accessible facilities

Please note: All Pandora's Manor events are subject to an additional 5% service charge.

Want to know more? Here's the nitty-gritty:

3-Day Exclusive Access

We provide 3-day venue rental for weddings: Pandora's Manor will be yours from 9am the day before your wedding to 11am the day after.

This means that you can set up from 9am the day before your wedding and take down until 11am the day after your wedding. You are also welcome to invite vendors, park vehicles, have your wedding rehearsal, and perform any other preparations during this time.

Your wedding will be our only wedding during this time. We never book multiple weddings in any 3-day period, so your big day will have our full attention.

Guest rooms will not be available to the public on the night of your wedding. You, your guests, and staff will have exclusive access to Pandora's Manor on your big day.

Your wedding can take place anywhere (and everywhere) on our premises with the exclusion of guest rooms. As exclusive occupants of our space, you will be free to use our ground floor rooms, porch, front lawn, back garden, fountain, and all other common areas.

During your rental period, you are welcome to:

- Park vehicles in our parking lot
- Set up and take down
- Invite vendors
- Have a rehearsal walkthrough
- Check in and out of Bridal Suite
- Conduct any other preparations

Luxury Accommodation Included

A night in our luxurious Bridal Suite is included on the night of your wedding. The suite includes a bedroom, en-suite bathroom, and living area. The Bridal Suite living area will also serve as the bride's make-up and changing room on

the wedding day. Other rooms are available for booking at 50% discount. Please contact us for more information.

We ask that all additional wedding decorations like glitter, confetti, etc are kept out of the upstairs suites. Please contact us if you have any questions or requests.

A non-refundable cleaning fee of \$500 will be added to all 3-day rentals regardless of wedding party size.

Catering

Drinks: Pandora's Manor provides experienced bartenders for both indoor and outdoor wedding receptions. All beverages are provided by a local wholesale distributor, **the cost will be added to your package.**

Food: We suggest using our preferred vendors : Southern Roots, Pepper Moon Catering, and Giannos for larger scale weddings (up to 125), other vendors can be used upon approval. **The cost will be added to your package.**

For smaller scale weddings (up to 30), we offer a curated menu created by our talented chef on site. **The cost will be added to your package.**

We Help You Prepare

Our designated wedding specialist is here to help you! This package includes a general wedding consultation - our wedding expert will meet with you to answer any of your questions, give advice on local vendors, and help make your day absolutely perfect.

Ceremony rehearsals are welcome the day before the wedding. Since you will have access to Pandora's Manor from 9am, no additional fees are required.

Pandora's Manor is here to help you with your special day! Please don't hesitate to contact us at main@pandorasmanor.com if you have any questions.